



**Jacksonville Independent School District
Board of Trustees Regular Meeting
May 20, 2013
Minutes**

The Board of Education of the Jacksonville Independent School District, State of Texas, met on May 20, 2013 at 6:30 p.m. for a Regular Meeting in the Little Theater of the Jacksonville Middle School located at 1541 Pine St., Jacksonville, Texas.

Present: James Houser, Todd Travis, Jimmy Brown, Blaine Verhelle, Jeff Horton, Dean Dublin, and Randy McCown; Superintendent – Dr. Joe Wardell

Absent: None

1. CALL TO ORDER

Board President, James Houser, announced that a quorum was present, that the meeting was duly called, and that notice of the meeting had been posted for the time and in the manner as required by law.

2. PLEDGES OF ALLEGIANCE TO UNITED STATE AND TEXAS FLAGS

James Houser led the pledges of allegiance to both flags.

3. OATH OF OFFICE TO RE-ELECTED OFFICIALS

Notary Public, Connie Pope, administered the Oath of Office to re-elected trustees, Blaine Verhelle and Jeff Horton.

4. REORGANIZATION OF BOARD OFFICERS

It was moved by Blaine Verhelle and seconded by Dean Dublin to nominate Todd Travis as Board President, Jeff Horton as Board Vice-President, and Jimmy Brown as Board Secretary.

Yeas: Messrs. Houser, Brown, Horton, McCown, Travis

Nay: None

The officers for the Board of Trustees for 2013-14 are:

- Board President – Todd Travis
- Board Vice-President – Jeff Horton
- Board Secretary – Jimmy Brown

5. RECOGNITION / AWARDS

A. TASB Media Honor Roll Awards to

1. Quinten Boyd of the Cherokeean Herald
2. The Cherokeean Herald
3. Jo Anne Embleton of the Jacksonville Daily Progress
4. Jay Neal of the Jacksonville Daily Progress
5. The Jacksonville Daily Progress
6. Kelly Gooch of Tyler Morning Telegraph; and
7. Tyler Morning Telegraph

The TASB Media Honor Roll recognizes representatives in print, radio, television, and electronic media who (1) make the effort to get to know the superintendent, board president, and the district's mission and goals; (2) report school news in a manner that is fair, accurate, and balanced; (3) give a high-profile position to good news about schools; (4) visit the schools; and (5) maintain a policy of no surprises by sharing information with school representatives.

Superintendent Dr. Joe Wardell presented five TASB Media Honor Roll Awards. Quinten Boyd accepted the awards for himself and the Cherokeean Herald. Jo Anne Embleton and Jay Neal were present to accept their awards and for the Jacksonville Daily Progress. Kelly Gooch was not present to accept her award or the award for the Tyler Morning Telegraph.

President Travis elected to move Item C to precede Item B.

B. "Texas Teacher of the Year" Program Nominees

Judy Terry announced that JISD participates in T.E.A.'s "Texas Teacher of the Year" program through Region VII. Each campus recommended one teacher for nomination:

- Jacksonville High School – Larry Richmond
- Jacksonville Middle School – Kerry Palmquist
- Nichols Intermediate – Stephanie Hinton
- East Side Elementary – Susana Olivera
- West Side Elementary – Sue Sides
- Fred Douglass Elementary – Martha Melendez
- Joe Wright Elementary – Sergio Camarillo
- Compass Center – Heather Avera

From the list of submitted teachers the District may choose one elementary level and one secondary teacher. Mrs. Terry announced the teachers selected to submit for nomination to Region VII:

- Elementary Level – Sergio Camarillo, Joe Wright Elementary
- Secondary Level – Kerry Palmquist, Jacksonville Middle School

C. Recognition of the Jacksonville Education Foundation Board of Directors

This agenda topic was taken out of order before the Teachers of the Year were announced. Some of the JEF Board Members were in attendance to congratulate the nominated campus Teachers of the Year and present them with plaques and checks. Each nominee was presented with \$50 each and the two district nominees also received an additional \$100 each. The JEF Board members present were Barry Hughes, Freida Scully, Grace Traylor, Todd Travis, and Dr. Wardell.

D. Employee Award Presentations

1. JISD Retirement Awards

Retiring employees were recognized and presented with retirement awards and thanked for their dedication and service to JISD.

2. **JISD Service Awards**

Certificates and monetary incentives (based on 5 year increments) were awarded to those employees qualifying this year for the incentive. According to Mrs. Lee, the total amount awarded was \$41,775.00

6. **BOND CONSTRUCTION UPDATE**

Olen Morton updated the Board on the bond construction progress at the Jacksonville High School campus:

- Project is substantially complete
- Exterior stairs have been installed
- Connector Corridor and Band hall are 99%
- Punch Lists have been Generated
- Final work is being completed
- Outside area is cleaned up
- Total Project is 97% complete

7. **REPORTS/DISCUSSIONS/INFORMATION**

A. The Summer Board Retreat was scheduled for August 5, 2013 in the JISD Board Room, 800 College Avenue, at 6:00 pm.

8. **ACTION ITEMS**

A. Consider and approve engagement of Robinson and Payne as External Auditors for the District's 2012-13 Financial Audit

It was moved by Randy McCown and seconded by Dean Dublin to approve the engagement of Robinson and Payne as External Auditors for the District's 2012-13 Financial Audit.

Yeas: Messrs. Houser, Brown, Travis, Verhelle, Horton

Nays: None

B. Consider and Approve Resolution for designating Authorized Signers for Austin Bank Depository due to the change in officers.

It was moved by Dean Dublin and seconded by Jeff Horton to designate Todd Travis, Jimmy Brown, Troy Parker, and Lindy Finley as Authorized signers for Austin Bank Depository.

Yeas: Messrs. Houser, McCown, Verhelle, Brown, Travis

Nays: None

C. Consider and Approve Memorandums of Understanding with Cherokee County Health Department to Use Jacksonville Middle School and Nichols Intermediate School during Public Health Emergency

A motion was made by James Houser and seconded by Blaine Verhelle to approve Memorandums of Understanding with Cherokee County Health Department for the use of Jacksonville Middle School and Nichols Intermediate during any Public Health Emergency.

Yeas: Messrs. Travis, Horton, Brown, McCown, Dublin

Nays: None

- D. Consider and Approve Agreement Between JISD and KWRW-FM/ KTLU-AM for the Broadcast of JHS Varsity Regular Season and Playoff Games Commencing August 2013 and Ending at End of 2016 School Year
It was moved by Randy McCown and seconded by Dean Dublin that the Board approve the Agreement between JISD and KWRW-FM / KTLU-AM for the broadcast of JHS Varsity Regular Season and Playoff Games Commencing August 2013 and ending at the end of 2016 School Year.
Yeas: Messrs. Houser, Verhelle, Travis, Brown, Horton
Nays: None
- E. Consider and Approve Vendor Sealed Proposal # 13002 to supply Bread, Milk, and Juice for the 2013-14 School Year.
A motion was made to approve Vendor Sealed Proposal # 13002 to supply Bread, Milk, and Juice by Jeff Horton and seconded by James Houser.
Yeas: Messrs. Travis, Verhelle, Brown, McCown, Dublin
Nays: None
- F. Consider and Approve Sale of Retired JISD Athletic Uniforms
Asst. Superintendent of Finance, Lindy Finley clarified that the sale of uniforms would be only of obsolete and retired uniforms to JISD students pending approval of Asst. Supt. of Finance and the Superintendent. This action is for current and future sales. A motion was made by James Houser and seconded by Blaine Verhelle to approve sales of retired athletic uniforms to students pending approval of the Asst. Superintendent of Finance and the Superintendent.
Yeas: Travis, Brown, McCown, Horton, Dublin
Nays: None
- G. Consider and Reaffirm the Designation of the Superintendent as District Agent for Submitting the City of Jacksonville Zoning Application
It was moved by Dean Dublin and seconded by Blaine Verhelle that the Superintendent be designated as District Agent for Submitting the City of Jacksonville Zoning Application
Yeas: Messrs. Houser, Travis, Horton, McCown, Brown
Nays: None
- H. Consider and Grant Approval to the District to Apply to T.E.A. for Expedited Waivers for the 2013-14 School Year for Three (3) Staff Development Days; One (1) Staff Development Day in Subject Areas; Six (6) Early Release Days; and a Modified Schedule for State Assessment Testing Days
A motion was made by James Houser and seconded by Jeff Horton to grant Approval to the District to Apply to T.E.A. for Expedited Waivers for the 2013-14 School year for Three (3) Staff Development Days; One (1) Staff Development Day in Subject Areas; and Six (6) Early Release Days; and a Modified Schedule for State Assessment Testing
Yeas: Messrs. Travis, Brown, Verhelle, McCown, Dublin
Nays: None

I. Consider and Approve Consent Agenda

It was moved by James Houser and seconded by Dean Dublin to Approve the consent agenda consisting of 1) minutes from the April 15, 2013 Regular Meeting and April 29, 2013 Special Meeting; 2) Investment Report; 3) Business Reports; 4) ADA Summary; 5) Current Amended Budget; 6) Donation to CTE by Briggs & Stratton Corporation of 20 VanGuard 6.5 HP 2013 Engines Valued at \$4980

Yeas: Messrs. Travis, Horton, Verhelle, Brown, McCown

Nays: None

9. **PUBLIC COMMENTS**

The following individuals addressed the Board during the public comments portion of the meeting:

1. Casey Henderson
2. Rebecca Davenport
3. Brandon Kinny
4. Leigh Yancey

10. **SUPERINTENDENT'S REPORT**

Dr. Wardell reported:

- **Enrollment-to-date:** 4827 which is 27 more than the last day of last year
- April 17th: UIL Choir Competition at SFA
- April 18th: Secretaries luncheon at the new admin building
- April 19th: UIL Band Competition at Whitehouse
- April 25th: Regional meeting of East Texas TASBO at new admin building
- May 1st: Investment training in Lufkin
- May 2nd: Transportation Meeting at the Chamber Offices
- May 2nd: Athletic Banquet
- May 7th: Region 7 Title I Distinguished Schools Awards Program
- May 8th: Region 7 E-Agreements Program
- May 9th: New ALC Parents Meeting at East Side
- May 10th: FFA Banquet
- May 13th: Awards Program at JHS
- May 15th: ALC Reading Garden Grand Opening
- May 17th: JHS Choir Pop Show
- May 20th: Fred Douglass – 4th Grade Interviews for College Scholarships

11. **ITEMS FOR FUTURE AGENDAS – BOARD MEMBERS**

No items for future agendas were requested by any board members.

12. **CLOSED SESSION**

In Closed Session the Board met from 8:17pm until 9:45 pm.

- A. Legal Matters, Student Discipline and Other Items for Closed Session
- B. Hiring, Termination/Retirement, or Transfer of Professional Personnel

13. **RECONVENE TO OPEN SESSION FOR ACTION RELATIVE TO ITEMS CONSIDERED DURING CLOSED SESSION**

14. ADJOURNMENT

There being no further business, the meeting was adjourned.

Todd Travis
Board President

Jimmy Brown
Board Secretary