

JACKSONVILLE INDEPENDENT SCHOOL DISTRICT

JACKSONVILLE, TEXAS 75766

PHONE: (903) 586-6511 FAX # (903) 586-3133

REFERENCE RELEASE FORM

APPLICANT: CLEARLY PRINT THE NAME AND ADDRESS OF A PREVIOUS SUPERVISOR. IT MUST BE LEGIBLE FOR MAILING.

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

FOR YOUR CONVENIENCE, THIS FORM IS POSTAGE PAID.
PLEASE FOLD, STAPLE AND RETURN TO JACKSONVILLE
ISD (NOT THE APPLICANT.)
THANK YOU FOR YOUR ASSISTANCE

REQUEST FOR REFERENCE:

I have applied for the position
of: _____
In the Jacksonville ISD. In requesting this
reference, I do hereby release those
furnishing information from any liability
for damage of any nature as a result of
furnishing such information and do hereby
agree that this reference will not be shared
with me.

(Print Name)

(Signature of Applicant)

APPRAISAL OF APPLICANT'S QUALITIES IN REFERENCE TO THE POSITION APPLIED FOR

(This information is confidential and will be held in strict confidence.)

	OUTSTANDING	STRONG	AVERAGE	FAIR	POOR	NO OCCASION TO OBSERVE
TEACHING EFFECTIVENESS						
ATTITUDE TOWARD CHILDREN <i>Recognizes needs</i>						
WORK HABITS						
PERSONALITY <i>Wholesome, Pleasing</i>						
EVIDENCE OF BEING UP TO DATE PROFESSIONALLY						
INTELLECTUAL CAPACITY <i>Alert, Response</i>						
EMOTIONAL STABILITY <i>Self-control</i>						
SOCIAL QUALITIES <i>Evidence of social maturity</i>						
ADAPTABILITY TO JOB ASSIGNMENT						
PUBLIC RELATIONS						
USE OF ENGLISH IN WRITING, SPEECH AND CONVERSATION						

1. What is your relationship to this applicant: College Professor _____ Superintendent _____ Principal _____ Other _____
2. How long have you known the applicant? _____
3. Reason applicant is leaving this present position _____
4. If applicant were applying to you for this position would you employ him/her? _____
5. Telephone number where you can be reached for reference: Work _____ Home _____

SIGNATURE _____ DATE _____

POSITION _____

PLEASE PRINT THREE (3) COPIES. COMPLETE THE TOP SECTIONS ASKING FOR REFERENCE NAME, ADDRESS, ETC. AND "THE REQUEST FOR REFERENCE" BOX.